

## WORK HEALTH AND SAFETY POLICY

### Commitment

The Anglican Parish of SPRINGWOOD & WINMALEE recognises its moral and legal responsibilities to provide, so far as is reasonably practicable, a safe and healthy environment for *ordained ministers, employees, contractors, sub-contractors, employees of contractors and sub-contractors, employees of labour hire companies, trainees, work experience students and volunteers ('workers')*, parishioners and visitors, and will endeavour to ensure that it does nothing to place them or the local community at risk of injury or illness. Resources will be made available to comply with all relevant Work Health & Safety (WH&S) legislation to ensure that all parish sites are safe and free of avoidable risk to health and safety.

Objectives
<i>Responsibilities of the Parish Council:</i>
<ul style="list-style-type: none"> <li>To provide a safe workplace.</li> <li>To implement WH&amp;S policies and procedures, including conducting regular inspections of the work place aimed at preventing accidents and incidents.</li> <li>To actively promote and practice those policies and procedures.</li> <li>To provide the resources required to meet the Parish's WH&amp;S commitments.</li> <li>To provide appropriate information, instruction, training and supervision to ensure, so far as is reasonably practicable, health and safety within the workplace.</li> <li>To provide adequate facilities for the welfare of people in the workplace.</li> </ul>
<i>The Parish will endeavour to:</i>
<ul style="list-style-type: none"> <li>Provide safe buildings, plant and systems of work.</li> <li>Ensure compliance with legislative requirements and standards.</li> <li>Provide 'workers' with necessary information, training and supervision, for their safety.</li> <li>Provide support that will help 'workers' to maintain their psychological and physical health.</li> </ul>
<i>'Workers' and parishioners will endeavour to:</i>
<ul style="list-style-type: none"> <li>Use due care, skill and competence to complete their duties in a safe manner, which includes taking reasonable care for the health and safety of others in the workplace.</li> <li>Follow all WH&amp;S policies and procedures.</li> <li>Actively participate in safety improvement activities.</li> <li>Report all hazards identified to the risk management coordinator or a warden.</li> <li>Comply with lawful instructions.</li> </ul>

### Consultation

The Parish is committed to encouraging consultation and cooperation between church administrators, ministry staff, employees, voluntary workers and parishioners. It will involve those parties, as appropriate, in workplace decisions likely to affect their safety, health and welfare and the safety, health and welfare of contractors, subcontractors, and visitors.

The Parish Council is committed to ongoing review of workplace policies and procedures to seek to ensure their continuing relevance to changing circumstances.

### Signed on behalf of the Parish Council

Name: <u>[Signature]</u>	Name: <u>Geoff Robson</u>	Name: <u>[Signature]</u>	Name: <u>[Signature]</u>
Minister	Warden	Warden	Warden
Date: <u>24 / 10 / 16</u>	Date: <u>20 / 10 / 2016</u>	Date: <u>20 / 10 / 16</u>	Date: <u>20 / 10 / 16</u>